

MEMORANDUM

Bill Snow

FROM: Randie Berger

DATE: 6/17/11

2011/2012 Maintenance and Custodial Staff Holidays

Based upon contract, we have reviewed the holiday provisions and are prepared to put forward the following calendar which grants each employee a total of 15 holidays throughout the year:

July 4	Monday	Independence Day
September 5	Monday	Labor Day
October 10	Monday	Columbus Day
November 11	Friday	Veteran's Day
November 24 & 25	Thursday & Friday	Thanksgiving
December 26 & 27	Monday & Tuesday	Christmas Holiday
December 30 & January 2	Friday & Monday	New Year's Holiday
January 16	Monday	Martin Luther King Day
April 6 & 9	Friday & Monday	Spring Recess
May 25 & 28	Friday & Monday	Memorial Day Holiday

C: R. Greenberg, M. DeVito, S. Lahey, L. Sarro, M. Condon